

Sperrinview Special School

School Development Plan

2019/2020 Action Plans

Action Plans

Areas for Improvement:
None

Where are we now? (with reference to areas for improvement noted above):
There is a link between pre-school and Windmill NS

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Junior school link with Dungannon PS LSU Links to be established with LSU and junior school classes</p>	<p>Pupils from LSU to participate in activities with Junior School at least once a term Plan for activities in place</p>	<p>Agreed activity to take place</p> <p>Dungannon LSU to be invited to participate</p> <p>Junior school to agree a plan for the link</p> <p>Plan devised and agreed for ongoing link</p>	<p>To be agreed</p>		<p>Dungannon LSU attended a dress rehearsal of the Junior Christmas Show. They shared break with staff and pupils after the performance. Initial contact was made with the teacher concerned and the idea of maintaining the link was communicated. Efforts to be made during Term 2 to arrange a Term 3 visit for the LSU. (30/01/2017)</p> <p>J3 are hosting an event for Edendork Primary school in Term 3. Windmill nursery visited on 30/3/17 with PS1. (03/04/2017)</p>	<p>julie.coert_5316523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Develop policy for student placements Following consultation, a policy for the student placements will be developed and shared with all relevant stakeholders.</p>	<p>Stakeholders will complete a questionnaire. Draft policy will be produced. Draft policy will be circulated for comment. Final changes made and policy tabled for adoption by Board of Governors.</p>	<p>New policy distributed to relevant schools, colleges and training organisations.</p> <p>Policy adopted by Board of Governors.</p> <p>Policy distributed to key stakeholders for comment and amended as necessary.</p> <p>Policy written.</p> <p>Questionnaire and letter to be written and distributed.</p>	<p>Time, photocopying and postage</p>		<p>A questionnaire has been devised to be approved by SMT (26/03/2018)</p> <p>Questionnaire given to two local schools and returned (08/05/2018)</p> <p>Policy drafted based on feedback from schools (21/05/2018)</p> <p>Draft policy given to local schools for comment (25/10/2018)</p>	<p>ruth.walker_5316 523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Middle Sch link with local PPS Middle school teachers will approach local post primary schools, perhaps those with LSU's, with the view to forging a link between our middle school classes(M1 and M2) and a post primary school.</p>	<p>We know we have been successful if,by term 3, our middle school classes have been able to link with at least 1 post primary school for social or educational purposes.</p>	<p>Middle school teachers will meet up and decide what local schools it would be appropriate to approach about creating a link.This will be done in term 1. Once the schools have been decided upon, middle school; teachers will contact the school and ask if this is something they would be interested in doing. If so, meetings will be arranged to discuss way forward, and the form that the link is going to take.</p>			<p>M2 have began a link with St. Patrick's College. Each Thursday they will continue this link for Home Economics 11-11.50am (08/11/2018)</p> <p>As part of Health and wellbeing for pupils in middle school we are approaching ICD for 'Yoga and middlefulness' with Mr Stephen Rice. classes M1 and M2 (12/11/2018)</p>	<p>john.o'hare_5316523</p>	<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 4/9/2016 End Date: 4/9/2016</p>
		<p>Middle school teachers will meet up and decide what local schools it would be appropriate to approach about creating a link.This will be done in term 1. Once the schools have been decided upon, middle school; teachers will contact the school and ask if this is something they would be interested in doing. If so, meetings will be arranged to discuss way forward, and the form that the link is going to take.</p>					
		<p>Middle school teachers will meet up and decide what local schools it would be</p>					

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
		<p>appropriate to approach about creating a link. This will be done in term 1. Once the schools have been decided upon, middle school; teachers will contact the school and ask if this is something they would be interested in doing. If so, meetings will be arranged to discuss way forward, and the form that the link is going to take.</p>					

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
---	------------------	------------------------------------	-------------------------------	------------------	-------------------------	---------------------------	-----------------------

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
---	------------------	------------------------------------	-------------------------------	------------------	-------------------------	---------------------------	-----------------------

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
---	------------------	------------------------------------	-------------------------------	------------------	-------------------------	---------------------------	-----------------------

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
---	------------------	------------------------------------	-------------------------------	------------------	-------------------------	---------------------------	-----------------------

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Due to changes of and increase in staff size, middle leadership skills need to be updated

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Middle Leader Training for Subject Leaders	Middle Leaders [all teachers] will have received training. Subject Leader files will reflect increased awareness of leadership role. Sharing of Good Practice will reflect knowledge of leadership role.	<p>Discuss role of subject leader with teachers during professional dialogue sessions</p> <p>Provide teachers with time to develop leadership skills</p> <p>Re-distribution of roles</p> <p>Teachers to engage in sharing of good practice sessions</p> <p>Training arranged with C McCrumlish and E Boyle [EA]</p>	8 days of sub cover at £130 each		<p>Roles re-distributed (15/09/2017)</p> <p>Training arranged for 28/11/17 (16/10/2017)</p> <p>Training completed with EA staff (11/12/2017)</p> <p>All teachers request time to develop subject (19/02/2018)</p> <p>Teachers have completed a half day for subject observations (09/04/2018)</p> <p>Sharing of good practice reflected greater understanding of role (18/06/2018)</p>	<p>mary.jordan_5316523</p> <p>alana.greer_5316523</p> <p>john.o'hare_5316523</p> <p>catherine.savage_5316523</p> <p>mark.ferguson_5316523</p> <p>michelle.tolan_5316523</p> <p>laura.grimley_5316523</p> <p>shaunagh.duffin_5316523</p> <p>cecelia.broomfield_5316523</p> <p>julie.coert_5316523</p> <p>joanne.bell_5316523</p> <p>kyle.reid_5316523</p> <p>brian.duffy_5316523</p> <p>margaret.higgins_5316523</p> <p>ruth.walker_5316523</p> <p>paula.kelly_5316523</p> <p>heather.rowe_5316523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 25/11/2018 End Date: 25/11/2018</p>

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
---	------------------	------------------------------------	-------------------------------	------------------	-------------------------	---------------------------	-----------------------

Areas for Improvement:
None

Where are we now? (with reference to areas for improvement noted above):

School leadership have concerns regarding staff attendance, sick leave and stress levels Ms Walker and Mrs Clarke have received First Aid for Mental Health Training A core team has been identified as being responsible for staff health and well being. It is their responsibility to research, plan and organise activities to promote positive health and wellbeing support for the staff in school.

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Staff Well-Being Staff well-being team to be created Mindfulness training to be provided for all staff</p>	<p>A staff well-being team will be in place to support staff in the effective delivery of education for all pupils Mindfulness training for all staff will help to reduce stress and anxiety in staff to support the effective delivery of education to all pupils</p>	<p>Book Joanne Loughrin for end of year meal 26 June 2017</p> <p>Book training on Mindfulness for twilight on 21 November 2016</p> <p>Create staff well-being team</p>	<p>Carecall cost TBC</p>		<p>Training with Carecall booked for 21 November 2016 (28/10/2016 09:26:01)</p> <p>Training took place on 21 November 2016 and was very well received by those in attendance. Staff on long-term sick leave were invited to attend - one took up the offer. (30/01/2017)</p> <p>Joint training for Health and Well-Being took place with all 5 schools in Craigavon on 19/02/18. Shane Martin spoke about Bounceability (27/03/2018)</p> <p>Staff had awareness training on Functional Reflex Therapy 26/03/18 (27/03/2018)</p>	<p>ruth.walker_5316 523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 7/8/2016 End Date: 7/8/2016</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Staff Health and Well-Being	A staff health and well-being team will be in place to support staff.	<p>another health and wellbeing day will be held on 26/11/18</p> <p>another health and wellbeing day will be held on 26/11/18</p> <p>Create a staff health and well-being team</p> <p>Due to the success of the initial FRT training, 4 more staff will be sent on traing from our classroom assistant core staff. The staff chosen to attend will be based in the classes which have a sensory based/sensory heavy curriculum.</p> <p>Hold well-being activities to support staff</p> <p>Team to work together to dedevise activities and support for staff</p>	Finances, dependent on activities and available resources	SLT organise staff well-being activities(Not Started - 22/11/2017)	<p>Staff who attended "Functional Reflexology Training" are going to form the core Health and Well-Being Team. Other staff will then be invited to join this team. (22/11/2017)</p> <p>SLT organised "Ready Steady Cook" for staff on Monday 20 November. This was very well received by all. (22/11/2017)</p> <p>Staff from the 5 SS in the Southern Region had a well-being day with Mr Shane Martin on 20 February 2018. This was extremely well-received. (21/02/2018)</p> <p>All staff received an information session on Functional Reflexology on 26 March 2018 from those staff trained in term 1 (27/03/2018)</p>	<p>mary.jordan_5316523</p> <p>catherine.savage_5316523</p> <p>shaunagh.duffin_5316523</p> <p>cecelia.broomfield_5316523</p> <p>julie.coert_5316523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 22/12/2017 End Date: 22/12/2017</p>
Policy on Staff Health and Well-Being	A policy on staff health and wellbeing will be written for the school by the members of the core team. thiss will be put forward for approval by SLT and BOG.		the core team will meet to discuss what needs to be included in a staff health and wellbeing policy and then as a team will formulate a policy to be presented to SLT and BOG			<p>catherine.savage_5316523</p> <p>shaunagh.duffin_5316523</p> <p>cecelia.broomfield_5316523</p> <p>julie.coert_5316523</p>	<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 6/7/2018 End Date: 6/7/2018</p>

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Team Teach Training	Staff who have completed Team Teach core training will successfully complete an update on 27 November 2017 New staff will successfully complete core training as it becomes available	Core training will be sought for new staff TeamTeach Update training will be organised for 27 November 2017	Sub cover will be needed for staff who attend core training	Existing staff have received core training and in some instances, updates as well(Not Started - 29/08/2017)	Staff who have successfully completed the 2-day core training will receive a 1-day update on 27 November. A 2-day core training is being arranged for term 2 for those requiring this. (22/11/2017) Team Teach initial 2 day training took place 25-26/02/18 (27/03/2018)	mary.jordan_5316523 john.o'hare_5316523 mark.ferguson_5316523	Term 2017/2018 to -1/0 Action Plan Dates Start Date: 4/9/2016 End Date: 4/9/2016

Areas for Improvement:
None

Where are we now? (with reference to areas for improvement noted above):
Principal and VP have completed coaching courses. Principal and VP have completed Influence mastery training with Paul Tracey and colleagues from 2 other schools

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
SLT Cluster with Leadership Coach SLT team to develop leadership skills working with SLTs from 2 other schools	SLTs will have improved their confidence in leadership skills resulting in improved management and leadership of whole school issues effecting pupils education	SLTs will work with Nichola Lynagh to develop leadership skills	Potential cost for substitute cover TBC		Work with Paul Tracey re-commenced on 15/09/16 (28/10/2016) Initial meeting to plan has taken place. Training to commence in term 2 (28/10/2016 09:14:22) No further progress to date as N Lynagh has been ill. (30/01/2017) Work with Paul Tracey and 3 SLTs completed march 2017 (10/04/2017)	mary.jordan_531 6523	Term 2016/2017 to -1/0 Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017
Development of strategic leadership skills within SLT SLT has increased in size.	New SLT working effectively to bring about school improvement. Roles defined clearly within the team Re-distribution of workload	Arrange joint training with the SLT from Kilronan led by Nichola Lynagh Examine SDP and assign roles for SLT members Identify dates for afternoon and full day SLT meetings	Training from Leon-Edu - £365 - 2 days Sub cover 6x £130 for training Sub cover 15 x £130 for SLT days		Training with Kilronan led by Nichola Lynagh took place on 19 Oct 18. Action plan from this training to be agreed on 06 Nov. (01/11/2018) Tuesday afternoons agreed for weekly meetings. Full day meetings to be arranged as required. (01/11/2018)	mary.jordan_531 6523	Term 2018/2019 to -1/0 Action Plan Dates Start Date: 3/9/2018 End Date: 28/6/2019

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Development of Associate onto SLT	An associate SLT member will have successfully joined the SLT and have completed a set piece of work within the school year. The Associate will also have developed leadership skills as part of his/her own continuing professional development	<p>Agree set piece of work to be completed by Associate SLT member</p> <p>Appoint Associate SLT Member</p> <p>Integrate Associate SLT member to SLT</p> <p>Work with EA re appointment of Associate SLT post</p>	Time cost only	There are 4 members on the SLT - Principal, VP and 2 senior teachers(Not Started - 29/08/2017)	<p>Applications were sought for an Associate SLT member. Three applications were received and Mr O'Hare was the successful candidate. He is now part of the SLT and is developing his skills in this area. (22/11/2017)</p> <p>Arrangements have been made with Donard and Kilronan to work with Nichola Lynagh on SLT developments. The first session will take place on 01 June in Donard with all 3 schools, then then each school will work on their own with Nichola. (19/03/2018)</p> <p>Mr O'Hare was successfully appointed to a 2-year temporary post on SLT on 28/03/18 (18/06/2018)</p>		<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018</p>

Areas for Improvement:
There are none

Where are we now? (with reference to areas for improvement noted above):
Thirteen of the permanent teaching staff have completed their 5 day TEACCH Training. Three permanent and one temporary teachers still require the 5 day TEACCH Training. All staff have received basic training from AAIS and MCA.

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>5-day TEACCH Training Two permanent teachers will receive TEACCH training in the second term.</p>	<p>Mrs Savage and Mr Reid will complete the 5-day TEACCH Training in term 2 to ensure that ASD pupils have optimum learning environments</p>	<p>Book Mrs Savage and Mr Reid on training</p>	<p>Substitute cover x 10 days = £1300</p>		<p>Two places have been booked for the 5-day TEACCH workshop in Antrim in February 2017 (28/10/2016)</p> <p>One place has been booked for Mr Feguson to shadow train on the 5-day TEACCH workshop in Antrim in February 2017 (28/10/2016)</p> <p>On target (30/01/2017)</p> <p>Mrs Higgins and Mr Reid have completed the 5-day TEACCH Training and Mr Ferguson has completed 5 days of Shadow Training. (10/04/2017)</p>	<p>mary.jordan_531 6523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Whole school training All staff will receive general ASD training from AAIS on 28 November 2016 and sensory processing training from MCA on 29 November 2016</p>	<p>All staff will complete 2 days of ASD specific training in term 1 to ensure that all pupils with ASD have optimum learning environments</p>	<p>Book training for all staff</p>	<p>2 x SDDs</p>		<p>AAIS Team booked to provide training on 28 and 29 November (28/10/2016)</p> <p>The two-day training took place and was excellent. A follow-up session has been booked for 03 April 2017 (30/01/2017)</p> <p>AAIS provided a follow-up session for all staff on 03 April 2017. This session evaluated work carried out following the original training and action planning for next term. (10/04/2017)</p>	<p>mary.jordan_531 6523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>
<p>Improved ASD strategies throughout the school Pupils with ASD will be well supported in class and throughout the school by all staff</p>	<p>Improved behaviour leading to reduction in incidences of challenging behaviour for pupils with ASD Clearly standardised visuals used throughout the school Appropriate visual supports for all ASD pupils in all classes</p>	<p>AAIS referrals for pupils needing support</p> <p>New ASD classes appropriately structured</p> <p>Receiver boards updated</p> <p>Standardised ASD packs distributed to all classes</p> <p>Teachers will provide pupils with appropriate visual supports</p>	<p>ASD packs providing standardised visuals for all classes Receiver boards created and in place Appropriate schedules and visual strategies in place for each pupil with ASD Appropriate physical structure in place for each pupil with ASD</p>		<p>ASD Packs provided to all classes in September 2016. Receiver boards in place around school. Visual timetables in place in all classes. (28/10/2016)</p> <p>On target (30/01/2017)</p> <p>On target (10/04/2017)</p>	<p>mary.jordan_531 6523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Teacher Training Teaching staff new to ASD require basic training	Mr Reid and Miss Greer will complete 2-day ASD training provided by AAIS in Autumn Term to ensure that ASD pupils have optimum learning environments	Book Mr Reid and Miss Greer on training	Substitute cover x 4 days = £520		Training completed in October 2016 (28/10/2016) Miss C Cahalane also attended a two-day Early Years ASD training on 19 and 20 January 2017 (30/01/2017) On target (10/04/2017)	mary.jordan_5316523	Term 2016/2017 to -1/0 Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017
Autism Raise profile of ASD strategies across the school All permanent teaching staff to be trained in 5-day TEACCH workshop	Staff more aware of ASD strategies ASD strategies more in evidence throughout the school All permanent staff will have completed the 5-day TEACCH Workshop	5-day TEACCH Workshop to be hosted in Sperrinview for 2 weeks in term 2 2018 Places secured for those permanent teaching staff who have not already completed the 5-day TEACCH workshop Strategies to be cascaded throughout the school	Planning time Set-up time Cost of sub cover for teachers		The TEACCH 5-day workshop will run in Sperrinview on the weeks beginning 26/02/18 and 05/03/18. Mr Duffy will work as shadow trainer on week one and Mrs Savage and Miss Greer will participate as trainees. (22/11/2017) The 5-day TEACCH workshop took place during the weeks above. Two teachers and one OT were trained and Mr Duffy was trained as a shadow trainer. Six pupils from school participated as co-trainers. All benefitted from the training. (27/03/2018)	mary.jordan_5316523 shaunagh.duffin_5316523 ruth.walker_5316523	Term 2017/2018 to -1/0 Action Plan Dates Start Date: 6/10/2017 End Date: 6/10/2017

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Autism Due to increasing numbers of pupils with ASD in 18-19, classes are being re-structured to meet need. Continued need for training for CAs and new staff.</p>	<p>New ASD specific class established CAs will receive ASD specific training Teacher training updated as necessary</p>	<p>Classes to be re-organised following assessment of need</p> <p>SLT to examine pupil needs</p> <p>Team to be set up to manage ASD</p> <p>Training for CAs to be organised for Aug 18</p> <p>Training for selected teachers to be arranged as appropriate</p>	<p>Sub cover at £130 per day x 4 Gifts for parents' panel at CA training at £15 x 3 Set up costs for new class - 10 panels x £150 each, 7 workstations x £300 each, colour coded chairs x 28 £12 each</p>		<p>CAs received training from Ms Walker, including parental contributions, on 29 Aug 18 (01/11/2018)</p> <p>Miss Greer will now lead the area of ASD. A team will be agreed to assist. (01/11/2018)</p> <p>Following examination of need, an additional class, JA4 was created for the 18-19 year. (01/11/2018)</p> <p>2 Teachers have received training from AAIS and 1 has also received training from MCA (05/11/2018 10:28:06)</p>	<p>mary.jordan_531 6523</p>	<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 6/7/2018 End Date: 6/7/2019</p>

Areas for Improvement:
None

Where are we now? (with reference to areas for improvement noted above):

Pupils have been completing accreditation in food service in the café in SWC on a Friday morning Pupils expressed a desire to start a café in school Due to the changing nature of the pupils in the school, it is necessary to explore the need for a nurturing ethos and have discussion around the complexity of pupil need

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Pupil participation in target setting in middle school Middle school pupils will, (where appropriate) set their own target in the area of PDMU. They will also set success criteria for themselves so that they can measure their level of progress and/or success in their chosen target.</p>	<p>A realistic target will have been chosen by each pupil(where appropriate) and will be included in the Oct 17 IEP. Success criteria will also be set so staff and pupils can measure progress and/or success.</p>	<p>Pupil self evaluation where appropriate will be used to establish a baseline/starting point. Discussion and a lot of groundwork in the initial 6 weeks of assessment would need to be done with the pupil to make them aware of what they would have to do in that target in order to achieve success.</p>	<p>During class time, PD lessons, Circle time and discussions around personal care procedures if appropriate.</p>	<p>discussions were held with the teachers of middle school classes with a view to involving pupils in setting their own targets. After looking at the PDMU guidance it was decided that not all pupils would be able to/suitable for this task. Mr Reid's class and Mrs Savages class were ruled out due to the ability level and nature of the classes. this would prove very difficult especially for the behaviourally challenged and communication impaired pupils. Further looking at the pupils in the other classes yielded a very small number of suitable candidates. Mr Ferguson and Mrs Grimley were to pilot pupil led target setting with 1-2 pupils and these targets were to be included in the most recent IEP(Ongoing - 26/02/2018)</p>	<p>although it was successful for the two pupils it was trialled with, it was felt to be unsuitable for the majority of our pupils. Instead, it was suggested that less formal targets, chosen by the pupils and setting of criteria for success would include more pupils (28/06/2018 09:01:06)</p>	<p>catherine.savage_5316523 mark.ferguson_5316523 laura.grimley_5316523 kyle.reid_5316523</p>	<p>Term 2017/2018 to -1/0 Action Plan Dates Start Date: 1/9/2017 End Date: 30/6/2018</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Developing a Nurturing Ethos Trial the principles of the Nurture Group Network with a small group of pupils.</p>	<p>The pupils allocated to the Butterfly Room will show improved Boxall scores across the year. School staff will see a significant improvement in pupil behaviour when pupils are in their base class. School staff will have received information and training in nurture principals</p>	<p>Create a small nurture classroom in the old Meeting Room, resourced from budget and staffed from within existing allocations.</p> <p>Principal and VP meet with Barbara Curran (BST) to discuss the general principles and ethos of Nurture and hear about the experience of other schools</p> <p>Training to be provided to all school staff to infuse a nurturing ethos throughout the school</p> <p>VP to conduct Boxall assessments</p> <p>VP to liaise with parents</p> <p>VP to liaise with staff and provide information about the nurture set-up</p> <p>VP to monitor progress of pupils and support staff</p>		<p>Following meeting with Barbara Curran, BST, the SLT discussed the use of the additional staff being provided by EA as a part-time Nurture facility (Not Started - 28/05/2018)</p>			<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 3/9/2018 End Date: 28/6/2019</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Create a school cafe Senior pupils will set up and run a café for pupils and staff during the school day.</p>	<p>Senior pupils will use their food service skills to run the café</p>	<p>Agree name and opening times for cafe</p> <p>Meet with pupils and staff from Classes S1 and T1</p> <p>Meet with school kitchen staff</p> <p>Official opening of cafe</p> <p>Pupils to complete food hygiene accreditation</p> <p>Purchase required equipment, furniture and uniforms</p>	<p>Staff updated level 2 pupils completed online KS2 workshop</p> <p>Cooking utensils, furniture, uniforms and initial food costs - approximately £250</p> <p>Café running Mon, Tues and Wed mornings 9.30am - 11am</p> <p>Meet with kitchen staff Nov 16</p> <p>New Microwave and coffee machine purchased Jan 2017</p>		<p>JO'H met with staff and pupils to discuss the cafe. The name Tea 1 was agreed. A sign was made and displayed in the cafe area. (22/09/2017)</p> <p>Food hygiene accreditation was explored, but it was decided not to pursue this for pupils (11/12/2017)</p> <p>T-shirts and barista aprons were purchased for pupils (18/12/2017)</p> <p>Pupils from S1 and T1 were familiarised with the cafe and roles were agreed. (18/12/2017)</p>	<p>john.o'hare_5316523</p> <p>catherine.savage_5316523</p> <p>ruth.walker_5316523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>

Areas for Improvement:
None

Where are we now? (with reference to areas for improvement noted above):

SaLT staff are advising the Literacy team on Total Communication Pupils use and have access to Makaton, Boardmaker, Super Symbols and TOBIs. The Literacy team have identified communication issues to discuss with the whole staff

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Total Communication To develop a holistic approach to enhance communication approaches/systems for all pupils Current symbol system enhanced by addition of Matrix Maker Pilot a universal approach to labelling public areas in the school using pictorial and written methods</p>	<p>Pupils will benefit from a co-ordinated approach to communication All classes will have a master copy of symbols to ensure a consistent and standardised approach for all pupils Public areas of the school will be labelled to enhance pupils' understanding</p>	<p>Literacy team to pilot agreed communication system</p> <p>Master copy of symbol systems distributed to all classes</p> <p>Professional dialogue with teachers around total communication</p> <p>Total Communication training day to be provided by SaLT staff on 20.02.17</p> <p>Total Communication training day to be provided by SaLT staff on 20.02.17</p>	<p>Time for literacy team to meet</p> <p>Whole school resources to be created</p> <p>ICT/communicati on devices to be purchased - approximately £500 SDD</p> <p>20.02.17 All school staff attending</p>		<p>All classes have been issued with standardised TEACCH/schedule symbols. All receiver boards have been updated and standardised. All toilet door symbols have been changed. (08/11/2016)</p> <p>Matrix Maker has been purchased (08/11/2016)</p> <p>Matrix Maker installed on laptop in VP's office (30/01/2017)</p>	<p>heather.rowe_53 16523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 7/8/2016 End Date: 7/8/2016</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Total Communication To monitor pupils' progress in communication. To use an Action Research model to trial new ideas for improving pupil communication.</p>	<p>Communication audit information from 2016/17 will be available to teachers. A small group of teachers will have trialled resources and ideas to promote communication in a group of pupils or individual pupils. Teachers will provide feedback on their findings - specifically on how the intervention/resource improved pupil communication.</p>	<p>RW and JC to transfer pupil information to their new class teachers</p> <p>Teachers will be offered the opportunity to trial new ideas and resources.</p> <p>Teachers will consider a baseline, a short-term intervention and an outcome for each pupil or group of pupils identified in their plan</p>	<p>Teachers wishing to trial new resources will be provided with a budget on production of a proposal.</p>		<p>Teachers have been provided with proforma to write a Total Communication target for each pupil. Further discussion (prof dialogue time) is required to move forward (22/11/2017)</p> <p>The idea of an Action Research project has been communicated to staff. This needs to be revisited in Term 2. (22/11/2017)</p> <p>Mrs Grimley is developing Makaton noticeboard (26/03/2018)</p> <p>JA1 and JA2 implementing Attention Autism as part of Total Communication initiative (26/03/2018)</p> <p>Following purchase of InPrint 3 teachers have access to symbolised resources (26/03/2018)</p>	<p>julie.coert_53165 23 ruth.walker_5316 523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 2/7/2017 End Date: 29/6/2018</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Total Communication To develop Attention Autism within school as a result of last year's Action Research To achieve Makaton-Friendly status for the school</p>	<p>All ASD specific classes will have Attention Autism timetabled Attention Autism will be observed in the majority of classes in the school.</p>	<p>ASD specific classes will cluster to share ideas and resources</p> <p>Makaton awareness training will be offered to local businesses and organisations</p> <p>Makaton awareness training will be provided for all staff</p> <p>Makaton training (accredited) will be provided for all teachers</p> <p>Staff will be encouraged to try Attention Autism during Sharing of Good Practice and Professional Dialogue sessions</p> <p>Teachers will be offered the opportunity to purchase resources for Attention Autism</p> <p>The literacy team will meet to ensure we are on-track to achieve Makaton-friendly status</p>	<p>£100 provided for any class that would like to purchase Attention Autism materials Training organised and training material purchased (approx. cost £33 per teacher x 20 teachers) Makaton-friendly status - free, however time for literacy team 6 x 1 day sub cover (£175 per day)</p>	<p>Following a highly successful Action Research project we have evidence that AA is very successful for increasing pupil attention and concentration in 2 junior ASD classes(Not Started - 03/09/2018)</p>	<p>Makaton training booked for November 2018 (10/09/2018)</p> <p>Teachers offered £100 per class for AA resources (10/09/2018)</p> <p>Makaton training resources ordered (26/10/2018)</p>		<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 6/7/2018 End Date: 6/7/2018</p>

Areas for Improvement:

None

Where are we now? (with reference to areas for improvement noted above):

We have good relationships with local clergy in the Dungannon area and regularly invite them into school to see what we do and to lead school assemblies.

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>RE Increase pupils' awareness of other faiths</p>	<p>Pupils will be able to identify some aspects of different faiths Faith leaders will have visited school</p>	<p>Introduce these Faiths to the school population through Assemblies Make contact with local religious leaders within these faiths and invite them to visit school</p>	<p>Faith Leaders Faith resources</p>		<p>It has been difficult to make contact with the Jewish and Muslim faith leaders as it is such a small local community. I have been in contact with faith centres in Dublin and Belfast to see if they can allocate someone to come to our school to introduce their faith to our pupils but have been unsuccessful as yet. If I am unable to arrange a visit to school, we will look at major religious events in their faith calendars and introduce the faiths in this way to all our pupils. EG: Ramadan, Eid al Fitr, and Muharram in the Islamic calendar and Yom Kippur, Hanukkah in the Jewish calendar. (08/12/2016)</p> <p>An assembly for senior school has been planned in early term 2 and early term 3 to introduce the Jewish and Muslim faiths to the pupils of our school. (08/01/2017)</p> <p>I have been able to create a short powerpoint presentation on the Jewish faith which can now be presented by myself or senior school staff to pupils during assembly. I will now turn focus to Islam and do the same. (30/01/2017)</p>	<p>shaunagh.duffin_5316523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>RE R.E co-ordinator to secure chaplains from the different Christian faiths for our school.</p>	<p>I know I will have been successful when I have secured designated chaplains (at least 1) for our school.</p>	<p>Cotact local rural churches and Dungannon Parochial house with a view to securing chaplains specifically for our school who can be called upon when needed for religious occasions and events within school</p>	<p>Time to make contact with the various clergy.</p>	<p>link established with Anita Conkey SU,initially by Mr O'Hare for senior school but now beginning in term 3 for middle and junior school too (Ongoing - 26/03/2018 16:46:59)</p> <p>1 chaplain secured awaiting reply from 2 others(Ongoing - 26/03/2018 16:51:46)</p>	<p>3 chaplains secured for our school from C of I, Catholic and Vineyard church. Firm link established with SUNI which will carry on throughout the new school year. (22/06/2018)</p>	<p>shaunagh.duffin_5316523 ruth.walker_5316523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018</p>
<p>PE Establish quantity and type of PE lessons currently being taught (to include specialist coaches and class taught PE) Complete an inventory of whole school and class PE equipment PE coordinator to complete training relevant to school needs e.g. planning for dance/gymnastics</p>	<p>Completed questionnaires will be audited to identify baseline Update previous inventory PE coordinator will gain new skills and ideas relevant to Sperrinview pupils. Teachers will feel confident implementing new lessons.</p>	<p>Conduct a class based questionnaire to obtain relevant information</p> <p>Provide staff with an opportunity to return equipment to the PE store and complete a new inventory</p> <p>Research suitable training courses to attend</p>	<p>Term 1 required to allow new classes to settle and structure to be established Inventory of equipment in the PE store and class PE equipment to be completed. Several afternoons required in order to do this. Unknown</p>	<p>No additional teacher support for PE. Wednesday afternoons were taken away in October so no available time to create questionnaires (20/03/2018 14:21:44)</p> <p>Inventory: started in September 2017 but has not been completed due to lack of time (20/03/2018 14:22:19)</p> <p>Application form for Lottery funding to train 5 staff for 'Enjoyaball' early years PE programme is currently being filled out. Training planned for September 2018 (20/03/2018 14:27:15)</p>	<p>No additional teacher support for PE. Wednesday afternoons were taken away in October so no available time to create questionnaires (20/03/2018 14:21:44)</p> <p>Inventory: started in September 2017 but has not been completed due to lack of time (20/03/2018 14:22:19)</p> <p>Application form for Lottery funding to train 5 staff for 'Enjoyaball' early years PE programme is currently being filled out. Training planned for September 2018 (20/03/2018 14:27:15)</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018</p>	

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>PE To promote and develop the range of PE throughout the school with a focus on dance and gymnastics. To create new links with specialist coaches to provide a broad and balanced PE curriculum to all pupils</p>	<p>Junior, middle and senior to participate in dance or gymnastics weekly (middle/ senior) Introduce new sport /new skills to pupils throughout the school e.g. dance, gymnastics, tag rugby etc.</p>	<p>PE coordinator to research and attend suitable training courses to develop these areas of PE PE coordinator to research and attend suitable training courses to develop these areas of PE</p>	<p>Term 1 required to allow new classes to settle and structure to be established. PE coordinator will be required to attend training so potential sub cover cost. Term 1 required to allow new classes to settle and structure to be established. PE coordinator will require teacher support in the afternoons to research and develop these new links.</p>	<p>Currently the majority of classes depend on specialist coaching, little class taught PE. Focus tends to be on games and swimming(Ongoing - 11/06/2018) Weekly links with Sport NI, IFA, Leisure Centre and St.Patrick's (Ongoing - 11/06/2018)</p>	<p>Junior (Rainbow) and Senior (Starlight and S1) participating in dance every Monday with Karen Birnie. Karen will be helping out with the Christmas show and returning in Term 2. Some middle school classes have been using the climbing bars in the hall for gymnastics. (26/10/2018)</p>	<p>alana.greer_5316523</p>	<p>Term 2018/2019 to -1/0 Action Plan Dates Start Date: 3/9/2018 End Date: 30/6/2020</p>

Areas for Improvement:

Where are we now? (with reference to areas for improvement noted above):

Baseline assessments in Literacy, Numeracy and PD/PDMU are established for use at the beginning of each year to find a 'point of entry' for IEPs. Quest and Q Skills are the main assessment tools used in school. Some staff have seen the Q Skills App in use at the CCEA Curriculum event in August 2018. There is variation in how teachers assess and record.

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Developing methods of Assessment</p>	<p>There will be a range of agreed assessment tools and methods used in all classes to measure and record pupil achievement. Subject Leaders for literacy and numeracy will be able to collect evidence of pupil progress in all classes. SLT will be able to access evidence of learning across the school.</p>	<p>Literacy and numeracy subject leaders will meet to discuss the evidence they would like to be able to access. This will be communicated to teachers.</p> <p>SLT will request evidence of learning in specified areas.</p> <p>SLT will request evidence of learning in specified areas.</p> <p>Teachers will meet to discuss current assessment and evidence-keeping arrangements in their classes</p>	<p>Time for literacy and numeracy subject leaders to meet. Professional dialogue sessions for all teachers. SLT whole day meeting - 3 x £120</p>	<p>The current policy and Assessment cycle are accurate and relevant. We are now in a position to consider the assessment methods and tools used by teachers to measure learning.(Not Started - 10/09/2018)</p>	<p>Professional dialogue for initial discussion took place. (19/11/2018)</p>		<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 6/7/2018 End Date: 6/7/2018</p>

Areas for Improvement:
None identified

Where are we now? (with reference to areas for improvement noted above):

Literacy - Fine Motor skills introduced to assist with pre-reading and pre-writing skills. New school Library up and running but requires re-organisation. Bordmaker being updated to ensure continuity across the school. Numeracy - All classes are using Numicon. All classes are taught numeracy for the recommended amount time every day. Where homework is given, at least one piece is always numeracy-based. ICT - Teachers and classroom assistants have been provided with training by iTeach. Apple TV was introduced in 2 classes and was trailed during presentations and assemblies.

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Literacy Pupils will have access to a variety of communication systems both in class and in the wider school community Pupils will be involved in a wide range of pre-reading and writing skills through the continued development of fine motor skill workshops Pupils will have opportunities to use the school library regularly for story time sessions and talking and listening activities</p>	<p>Pupils will have experienced a range of communication systems in class and throughout school. Timetabled evidence of pre-reading and writing activities in classes and evidence of pupils engaged in fine motor skills programmes Pupils will be participating in story-telling and talking and listening activities in the library</p>	<p>Classes will be timetabled to use the library I Labelling will be in place in classes and throughout the school using a variety of formats Mrs Rowe to provide training, ideas and class support The layout of the library will be re-vamped and displays/books changed termly Training for staff</p>	<p>Training and resources from Mrs Rowe and SaLT staff. Mrs Rowe to provide classroom support as necessary</p>		<p>All classes have been issued with standardised TEACCH/schedule symbols. All receiver boards have been updated and standardised. All toilet door symbols have been changed. (08/11/2016) On target (30/01/2017) 10/04/17 On target (10/04/2017 10:56:05)</p>	<p>heather.rowe_53 16523</p>	<p>Term 2016/2017 to -1/0 Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Numeracy Every class will use the new numeracy baseline assessments By term 2 all teaching staff are to be aware of the new SOW and use it in planning</p>	<p>New baseline assessments completed for each pupil and placed in red files. Planning for pupils in half-termly planners will show evidence of new SOW</p>	<p>New baseline assessments for numeracy to be used during first 6 weeks of term 1</p> <p>Staff to be given the new SOW and have it explained to them.</p>	<p>Time to discuss and explain the new SOW to staff</p>	<p>The new SOW is a work in progress. At present 'Money' is only available to use.(Ongoing - 18/10/2016)</p> <p>The new numeracy baseline assessments are in shared documents. Teachers also have an emailed copy.(Completed - 18/10/2016)</p>	<p>Baseline assessments complete (18/10/2016)</p> <p>SOW ongoing (18/10/2016)</p> <p>John O'Hare is covering Numeracy in the absence of M Tolan (30/01/2017)</p> <p>On target (10/04/2017)</p> <p>SOW may take longer than anticipated (20/11/2017)</p> <p>Teaching staff will be emailed when new SOW is ready and there will be a guide for use if desired (20/03/2018 09:43:17)</p>	<p>michelle.tolan_53 16523</p>	<p>Term 2016/2017 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017</p>
<p>Numeracy Continue working on the SOW. Distribute one area of the SOW to teaching staff as a trial. Pupils will have the opportunity to work with numeracy resources linked to the curriculum area 'Measures'.</p>	<p>Planning for pupils in half termly planners will show evidence of new SOW. Pupils will be participating in numeracy tasks related to 'Measures'.</p>	<p>Staff will be emailed part of the SOW and asked for their opinion.</p> <p>Training for staff</p>	<p>Training and resources from Mrs Tolan and the numeracy team. Mrs Tolan to provide classroom support if necessary.</p>	<p>On target (20/11/2017)</p> <p>New SOW nearly ready for shared documents (20/03/2018)</p> <p>Teaching staff will be emailed when new SOW is ready and there will be a guide if desired. (20/03/2018 09:44:59)</p> <p>CCEA ad AQA accreditation on measures in seniore school complete 11/06/18 (11/06/2018)</p> <p>on target 11/06/18 SOW complete (11/06/2018)</p>	<p>On target (20/11/2017)</p> <p>New SOW nearly ready for shared documents (20/03/2018)</p> <p>Teaching staff will be emailed when new SOW is ready and there will be a guide if desired. (20/03/2018 09:44:59)</p> <p>CCEA ad AQA accreditation on measures in seniore school complete 11/06/18 (11/06/2018)</p> <p>on target 11/06/18 SOW complete (11/06/2018)</p>	<p>michelle.tolan_53 16523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 16/7/2017 End Date: 16/7/2017</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>ICT Emphasise the use of iPads as a teaching tool with the emphasis on literacy, numeracy and other core areas. Investigate updating the school's ICT provision for pupils with Profound and multiple learning difficulties</p>	<p>Examples of the use of apps to assist pupils' learning with core subjects in 1 to 1 and group sessions. New audio/visual apps and programmes used during lessons to enhance learning for pupils Increased evidence of the use of AAC devices in communication</p>	<p>Set up eyegaze and other AAC devices to encourage their use.</p> <p>Short workshops for staff to showcase literacy, numeracy and core apps and programmes</p> <p>Short workshops on audio/visual apps and programmes</p>	<p>Purchasing of Numeracy, literacy and curriculum subjects apps approx. £40 Purchase of audio/visual apps and programmes approx. £40 Purchase of eyegaze other AAC devices approx. £1000</p>	<p>Had discussions with members of the ICT team on how eyegaze could be used with a wider range of pupils in school(Completed - 21/06/2018)</p> <p>Worked with members of staff to develop their skills when using audio/visual apps and communicate in print software(Completed - 21/06/2018)</p> <p>Have had short workshops with members of staff to encourage their use of numeracy and literacy apps and programs (Completed - 22/06/2018)</p>	<p>The use of eyegaze and other AAC devices was showcased for the ICT cluster group (26/04/2018)</p> <p>use of new literacy and numeracy apps and programmes monitoring program complete (21/06/2018)</p> <p>Use of new audio/visual apps and the communicate in print program has been monitored (21/06/2018)</p> <p>3 new teacher ipads purchased (21/06/2018)</p> <p>New equipment purchased for the sensory room (ES) (21/06/2018)</p>	<p>brian.duffy_5316 523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Literacy Focus on the development of communication throughout the school using a variety of communication systems (see Total Communication AP). Focus on developing Talking and Listening activities through the school and register for "Into Film" for the whole school. Develop Class Libraries to reflect choice and diversity in providing the pupils with the opportunities to access a wide range of reading material</p>	<p>Pupils will experience a range of communication systems in class and throughout the school. Staff will share ideas and partake in training. Timetabled evidence of Talking and Listening in classes. Class libraries will be re-stocked regularly with a variety of books, magazines, sensory stories.</p>	<p>Classrooms and public areas in the school will be labelled using a variety of formats.</p> <p>Ms Walker to provide support.</p> <p>Regular story-telling sessions for groups and individuals</p> <p>Staff training</p> <p>Timetabled class library sessions for pupils to access reading materials.</p>	<p>Ms Walker will provide CPD in conjunction with Speech Therapists. Ms Walker will set up training and provide materials. Ms Walker, Mrs Rowe and Literacy team. Ms Walker and Literacy team.</p>	<p>Total Communication development started last year(Ongoing - 01/09/2017)</p>	<p>Book Fair raised funds to purchase books for school library 26/10/17 (08/11/2017)</p> <p>Total Communication pupil plans distributed to teachers 31/08/17 (22/11/2017)</p> <p>Makaton update to all staff 29/08/17 (22/11/2017)</p> <p>World Nursery Rhyme Week celebrated in Junior School 13-17 Nov (22/11/2017)</p> <p>SaLT to provide Makaton support to all staff 28/11/17 (22/11/2017 16:19:26)</p> <p>InPrint 3 purchased and installed on 20 computers. Staff developmetn took place on 12/03/18 (26/03/2018)</p>	<p>ruth.walker_5316 523</p>	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>ICT Develop a scheme of work based on the 5 'Es' Explore, Express, Evaluate, Exchange and Exhibit as a framework for Using ICT in the school Update and future proof the Wireless coverage in the school by buying and mounting 15 Meru routers. Introduction of 17 new DELL3050 desktops Approach the AMMA Centre to come in and do training on using iPads and do a project using 'book creator' or 'stop/go' animation for the 2019-20 programme Introduction of and Imex LED touch screen for general use in the school</p>	<p>Examples of the pupils' learning which demonstrate the 5 'E's in practice Wifi coverage in all classroom and Main hall New PC installed in each classroom and the office Have a programme drawn up for a collaboration with the AMMA centre for 2019-20 Examples of the new Imex touch screen in use throughout the school</p>	<p>Contact Imex to arrange the purchase of a the touch screen</p> <p>ICT coordinator contact the Amma centre and work with them to will draw up a programme for 2018-19</p> <p>ICT coordinator will draw up a scheme of work based on the the 5 Es</p> <p>Install the new routers in classrooms with the help of Willie Armstrong from The EA and with the help of Cormac Doyle from C2k</p> <p>Installation and set up by C2k engineers will take place in the first week of July</p>	<p>Time set aside in ICT Coordinators timetable</p> <p>Purchasing of Routers at £206.60 each, total cost £3.099</p> <p>1 day on the 4th July 2018 Time set aside in ICT Coordinators timetable</p> <p>Purchase of Imex LED touch screen total cost £4,000</p>	<p>Will introduce in 2018-19(Not Started - 21/06/2018)</p> <p>To be installed 4-06-018 (Not Started - 21/06/2018)</p> <p>Will introduce in 2018-19(Not Started - 21/06/2018)</p> <p>Will introduce in 2018-19(Not Started - 21/06/2018)</p> <p>To contact AMMA in 2018-19(Not Started - 21/06/2018)</p>	<p>New Dell3050 Desktops have been installed in all classrooms (26/10/2018)</p> <p>The AMMA centre have been emailed and we are awaiting a response (26/10/2018)</p> <p>ICT Scheme being drawn up not completed to date (26/10/2018)</p> <p>The target regarding an Imex touch screen is to be reviewed due to budgetary constraints (26/10/2018)</p> <p>Routers have been purchased, allocated to classrooms and installation to be completed over the Halloween break (26/10/2018 15:25:35)</p>	<p>brian.duffy_5316 523</p>	<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 3/9/2018 End Date: 28/6/2019</p>
<p>Literacy</p>		<p>See Total Communication Action Plan</p>					<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 9/7/2016 End Date: 9/7/2016</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
<p>Numeracy Give a hard copy of the SOW to every class. A new multi-sensory SOW for the PMLD pupils in school. Review of baseline assessments.</p>	<p>Planning for pupils in half termly planners will show evidence of the SOW. Planning for pupils in half termly planners will show evidence of the multi-sensory SOW. Being used in September for assessment.</p>	<p>Feedback from teaching staff.</p> <p>New format needed for baseline assessments to suit the new SOW.</p> <p>The numeracy team need time to create a new multi-sensory SOW.</p>	<p>Mrs Tolan to provide classroom support if necessary. Mrs Tolan and the numeracy team need directed time. Directed time for Mrs Tolan and the numeracy team.</p>		<p>Numeracy cluster meeting in Lisanelly School on the 4th October 2018 (26/10/2018)</p> <p>Review of baseline assessments not started (26/10/2018)</p> <p>The SOW is on shared documents (26/10/2018)</p> <p>Research has begun on multi-sensory SOW but need directed time to progress any further (26/10/2018)</p> <p>Numeracy resources from Extended schools arrived in October 2018 (26/10/2018)</p>		<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 9/7/2016 End Date: 9/7/2016</p>

Areas for Improvement:
No areas identified

Where are we now? (with reference to areas for improvement noted above):

Audit of equipment completed but due to movement in and out of classes this is difficult to keep track of. Senior school make good use of the teaching kitchen and bedroom as evidenced in sharing of good practice. This needs to be extended to middle school. New PD/PDMU co-ordinator appointed for September 2016

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Write policy and revise programme for HE	Each class will have a bank of basic HE equipment for use by pupils General HE equipment will be stored centrally in a locked cupboard and borrowed by classes for pupils on a sign out system	All HE equipment to be pooled and divided between classes hjgulg New equipment to be purchased as necessary Research to be carried out into accreditations for senior pupils in HE as well as occupational studies and LLW in general	£200 is available initially for the purchase of new equipment. More may be required during the year if funds are available. Assistance from staff will be required to collate and label general equipment for use by all.		A cleaning rota for the teaching kitchen and bedroom is now in place and shared between classes S1 and T1 (30/01/2017) No longer attainable due to a change in working circumstances (30/01/2017 15:20:54) On target. Courses attended at CCEA and research completed (10/04/2017 15:55:53)	catherine.savage_5316523	Term 2016/2017 to -1/0 Action Plan Dates Start Date: 1/9/2016 End Date: 30/6/2017

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Review PD/PDMU Policy, Practice and Programmes	Bank of centralised resources will be created Co-ordinator will be familiar with the area and the current programmes Audit of current resources will be completed Lessons will be offered to relevant students and carried out by PK/KC Programme will be written for middle school.	<p>audit of resources to be completed and additional resources purchased as necessary</p> <p>Bank of resources to be created and stored in S1</p> <p>Co-ordinator to read schemes and relevant curriculum information</p> <p>Senior school programme to be reviewed and new programme devised for Middle school for roll-out in September 2018</p> <p>supplementary PD lessons to be offered to middle school girls in term 2</p> <p>supplementary PD lessons to be offered to middle school girls in term 2</p>	Online materials, copies of current PD resources CCEA Online materials Current school resources KC/PK to be given extra teacher support to provide lessons. New resources to be purchased according to budget (not yet assigned)	<p>No centralised resources exist. (Ongoing - 29/06/2018)</p> <p>Audit started and will be completed in term 3(Not Started - 03/03/2019)</p> <p>Coordinator now familiar with the schemes of work and CCEA resources (Completed - 03/03/2019 18:17:22)</p>	<p>PK currently reviewing programme and auditing resources. (28/11/2017)</p> <p>Programme reviewed and will be updated in term 3 (21/03/2018)</p> <p>To be addressed in term 2 (02/11/2018)</p> <p>Bank of social stories and social skills resources created and located in S1 (02/11/2018)</p>	kerrie.cunniffe_5316523 paula.kelly_5316523	<p>Term 2017/2018 to -1/0</p> <p>Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018</p>

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Review RSE policy and programmes	Bank of resources to be created and stored in S1 Current RSE policy and programmes will be reviewed.	Bank of resources to be created Policy and programmes reviewed and ammendments proposed. Staff to be trained in RSE	Resources from online and from Belfast Trust August baker half day Current school policy and programmes.		PK to review in Term 2 (28/11/2017) Pk attended RSE course to update knowledge of subject and is reviewing policy. Policy will be updated in term 3. (21/03/2018 14:43:33) Training by Belfast Trust took place in August 2018 (02/11/2018) Staff from Trust sent RSE resources to PK. Located in S1 store. (02/11/2018)	paula.kelly_5316523	Term 2017/2018 to -1/0 Action Plan Dates Start Date: 30/8/2017 End Date: 29/6/2018

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Write policy and revise programme for Employability	Aware of all current staff knowledge. List of current resources. Increased confidence in leading subject and sharing knowledge and best practice. Become familiar with subject file and SoW. Promote employability throughout school but with a focus on middle school.	<p>Attend relevant trainings.</p> <p>Attend subject leader training.</p> <p>Audit need for resources and training for 18-19</p> <p>Create and/or order new resources based on audit results.</p> <p>Encourage class jobs in each class in middle and senior.</p> <p>Liase with Mr O'Hare. Observe lesson in Senior School.</p> <p>Liase with previous leader for employability.</p> <p>Retrieve materials and redistribute.</p> <p>Source new class lists and talk to teachers.</p>	Mrs Grimley to meet with teachers in September. Cost and time of training unknown. Time to complete classroom observations. Time and cost of training unknown. Time to meet with Mr O'Hare. Cost of new resources unknown. Time to meet with middle/senior to discuss importance of class jobs.	Awaiting final class lists (Completed - 26/06/2017) I have just been appointed as subject leader for Employability. At present I am trying to get familiar with the subject and relevant publications, resources and materials.(Ongoing - 26/06/2017)	<p>Continued discussion with teachers throughout the year. (06/09/2017 08:46:57)</p> <p>SDP review and EPD target review. (06/09/2017 08:47:25)</p> <p>Revise and keep updated with changes in my subject. (06/09/2017 08:47:52)</p> <p>New class lists added to file. Subject Leader training planned for 28/11/17 (22/11/2017)</p> <p>Attended Subject Leader training (28/11/2017)</p> <p>LG met with teachers to discuss current resources and possible resources for next year. (26/03/2018)</p> <p>Subject observations arranged for term 3. (26/03/2018)</p> <p>Subject observations complete. (23/04/2018)</p> <p>Sharing of good practice. (18/06/2018)</p>	laura.grimley_53 16523	Term 2017/2018 to -1/0 Action Plan Dates Start Date: 1/9/2017 End Date: 29/6/2018

Objectives/targets to bring about improvement	Success Criteria	Actions to bring about improvement	Time/materials staff/costings	Current Position	Monitoring & Evaluation	Staff/lead Responsibility	Timescale / Resources
Review LLW Policy	The LLW Policy will reflect the recent work on individual policies for Home Economics, Citizenship, Employability and PD/PDMU	<p>Collect and read the individual LLW policies</p> <p>Meet with Subject Leaders for Citizenship, Employability, Home Economics and PD/PDMU to discuss recent changes and consider next steps</p> <p>Request feedback from Subject Leaders and SLT</p> <p>Review LLW and make changes</p> <p>Table amended policy with BoG</p>	Time with subject leaders for Citizenship, Home Economics, Employability and PD/PDMU (one afternoon)		on target (no actions required until Term 2 (17/09/2018))		<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 7/1/2019 End Date: 28/6/2019</p>
Write policy and revise programme for Citizenship	when policy is emailed to all middle and senior staff and is usable.	<p>Ensure 6 weekly plans have RRS included</p> <p>Ensure 6 weekly plans have RRS included</p> <p>Mr O'Hare to receive training in preparation for level 2 reaccreditation in May 2018 14th Nov @3pm VK</p> <p>update Charters in every class and whole school.</p>	John to monitor on Fronter and give individual feedback Use the current RRS policy to make more relevant for all classes in middle and senior school to use. Ensure ALL staff are aware of charters, their content and usefulness in each class	on target(Ongoing - 26/10/2018)	<p>Meeting Mrs Kelly (14/11/2018)</p> <p>review plans on fronter (20/11/2018)</p> <p>visit all classes to see Charters (26/11/2018)</p>	john.o'hare_5316523	<p>Term 2018/2019 to -1/0</p> <p>Action Plan Dates Start Date: 3/9/2018 End Date: 28/6/2019</p>